



Catholic Central High School Board of Directors

Annual Retreat -- Minutes
August 31, 2021

Board Members Present: Michelle Anderson, Lawrence Duthler, Susan English, Tammy Helminski, Steve Jandernoa, Charles Lott, John Lowery, Bradford Mathis, Fr. Colin Mulhall, Tom McGovern, Bryan Rellinger, Joe Schetz

Absent: Jennifer Crowley, Bryan Rellinger

CC Staff: Terry Tyrrell, Tiffany Marrinan, Deacon Dennis Rybicki

Agenda Item	Discussion/Conclusion/Action	Responsibility
A. Call to Order B. Prayer C. Roll Call	S. Jandernoa called the meeting to order at 10:09 am Fr. C. Mulhall offered an opening prayer. S. Jandernoa called roll.	Jandernoa C. Mulhall
D. Retreat Reflection	Deacon Dennis led the Board through a spiritual reflection on the “Inflection Points” of our lives, juxtaposing Chronos and Kairos time and encouraging all to make time and space for <i>grace</i> ..	D. Rybicki
E. New Board Members	The following new members were voted in and welcomed to the Board: Michelle Anderson, Charles Lott.	S. Jandernoa
F. Officer Elections	Charles Lott was voted in as Treasurer. Joe Schetz will chair the Finance Committee. Steve Jandernoa was nominated and elected to continue as Chair for another year. Nominations and election to the position of Vice Chair was postponed to a future meeting.	S. Jandernoa
G.	The Board recessed for an hour for lunch.	
H. Board Chair Report	Updates included the following: a. Since the retreat took place so close to the start of the school year, the Board meeting originally scheduled for September 8 was cancelled. b. A outside consultant has been secured to assist with Board strategic planning. This is scheduled for March 14-16, 2022. c. Options for conducting a feasibility study regarding a possible fundraising campaign were discussed. The Board approved funding for a consultant to launch this study. d. Receipt of a \$750K “Bridge Gift” which will serve to stabilize CC’s revenue stream while implementing improved programming and financial aid/ tuition models.	S. Jandernoa
I. President Report	Key updates included the following:	T. Tyrrell

	<ul style="list-style-type: none"> - Terry is continuing to meet with and interview stakeholders from the CC community gleaning input on CC's strengths, weaknesses, and opportunities for growth. - A priority for this first year will be to implement a full inclusion model that prioritizes creating a learning environment that meets the needs of ALL students. - The next self-study report and accreditation visit for CC will take place in October and November. 	
J. Principal Report	<p>School re-opening highlights:</p> <ul style="list-style-type: none"> - An expanded Campus Ministry team is working to increase parish engagement, better develop the service learning program, renew relationships and involvement of parish youth ministers at CC, and to take a fresh look at school retreats. - In looking at how to create a more inclusive learning environment, the school will consider diversity in race/ethnicity and diversity in academic ability. - A new Director of Innovations is needed to help lead our STEM programming. - COVID protocols will apply criteria based on Distance/Dose/Duration/Decisions to determine when masks will be mandated (e.g. Mass, school assemblies) 	T. Marrinan
K. Advancement	Community-building and fundraising events as well as digital fundraising campaigns have seen good success. See submitted report for details and upcoming event dates.	B. Banta
L. Annual Goals	Board committees gave brief updates on recent activities and shared suggested annual goals. (See following page.) Committee chairs were asked to review and submit formal Annual Goals at a future Board meeting.	S. Jandernoa
M. CC/WC Collaboration	Executive Committee members from the CC and WC Boards met with Superintendent Dave Faber to discuss shared services and collaboration opportunities. A key outcome of this meeting is that the practice of limiting recruitment to "Partner" grade schools has been eliminated.	S. Jandernoa
N. Adjournment	A closing prayer was offered by Joe Schetz. The meeting was adjourned at 3:30 pm.	J. Schetz S. Jandernoa

Respectfully submitted, S. English

Annual Committee Goals (DRAFT)

Executive	<ol style="list-style-type: none"> 1) Provide support to the new President 2) Develop a new strategic plan 3) Develop/Expand the Board (targeted focus on diversity)
Mission Effectiveness	<ol style="list-style-type: none"> 1) Provide support to Campus Ministry 2) Improve relationships with parishes/pastors 3) Leverage the House system to realize CC's mission
Finance	<ol style="list-style-type: none"> 1) Accelerate the budget process 2) Improve fiduciary reporting 3) Implement improved tuition/scholarship models
Marketing	<ol style="list-style-type: none"> 1) Leverage the Bridge gift 2) Enhance internal visuals (walls/photos/signage/etc.)
Admissions	<ol style="list-style-type: none"> 1) Leverage partner school relationships 2) Secure additional parttime support (??) 3) Shorten enrollment period
Facilities	<ol style="list-style-type: none"> 1) Safety and Health (e.g. table spacing , air purifiers) 2) Support feasibility study and campaign efforts 3) Long-range HVAC plan (move off steam to forced air)
Advancement	<ol style="list-style-type: none"> 1) Target Major Donor Gifts 2) Bridge Gift Innovation 3) Feasibility study and campaign launch